

# BIHAR VIKAS MISSION

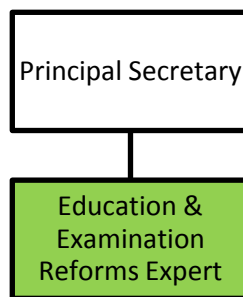
## Job Description



### 1. General Information

<b>Position Title:</b>	<b>Education &amp; Examination Reforms Expert</b>
<b>Reports to:</b>	<b>Principal Secretary - Education Department</b>
<b>Department:</b>	<b>Bihar Vikas Mission</b>
<b>Job Code:</b>	

### 2. Organization Chart



### 3. Key Accountabilities

#### Strategizing and Expert Advisory

- Support the Department in reforms related to the Bihar Education Code and other policies to realise the vision of ensuring inclusive and equitable quality education and promoting lifelong learning opportunities for all, in conjunction with relevant stakeholders in the Department (Principal Secretary, Secretaries etc.) and related functionaries
- Contribute to the Department's work plan for improvement in the administration of examinations in the State, through insightful analysis, modelling and innovative solutions
- Conduct domain research and provide insights and perspective to ensure incorporation of best practices from the legislative and regulatory framework related to education from across different states and facilitate management decision-making
- Support the Department in increasing the efficiency and effectiveness of the Bihar School Examination Board
- Assist the Department in formulating new policies and reforming existing policies in order to achieve the four major objectives that the Department is working towards:
  - Creating adequate physical infrastructure for schools
  - Maintaining healthy pupil-teacher ratio
  - Completing registration of all children in schools
  - Improving the quality of education imparted
- Support the Department in required process and system reforms to ensure effective implementation of the strategic plan and its continuous monitoring, as required
- Provide expert advice for development of proposals and plans for planning and implementation of initiatives for making rules, regulations, processes and procedures simple and transparent and decrease the possibilities of litigation
- Establish and build partnerships with important and relevant national and international public and private sector bodies and organizations like UNICEF, Ministry of Human Resource Development,

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Education Departments of other states, etc. to garner support for creating a progressive education code in the state

- Provide guidance and support to the Department in the communications, promotion, branding plans and activities to highlight the efforts of the Department and Government of Bihar towards improving the capacity and capability of education system in the State, as required

### Continuous Improvement

- Identify opportunities for continuous improvement of systems, processes and practices taking into account international and national best practices, in order to facilitate cost optimization and productivity improvement

### Policies, Systems, Processes & Procedures

- Recommend improvements to functional procedures and follow all relevant departmental policies, processes, standard operating procedures and instructions so that work is carried out in a controlled and consistent manner

### Related Assignments

- Perform other related duties or assignments as and when required

## 4. Qualifications and Experience

### Essential

- Ph.D. / Doctorate in any discipline
- Minimum 15 years of experience with at least 7 years of experience in education policy development / reform and administration, examination reform and human and institutional capacity development in the domain of education **OR** Retired officers from Government / relevant Industry with minimum last 10 of years of experience in policy development and administration, organizational development, human and institutional capacity development in education domain
- Minimum 3 years of experience in a leadership position in reputed Government or private institutions like VC/Registrar/Dean of Central/State University or Director / Joint Director / Advisor at institutions like UGC, AICTE, NCERT, CBSE, State Education Boards

### Preferred

- Less than 70 years of age as on 1st January 2017
- Experience of working with state and national level large scale projects (budget value of more than Rs. 500 crores) will be given preference with proven records of execution of the project
- Proven track record of working in the education domain with state / central government / bilateral / multilateral organizations on programs of similar nature and size
- Acknowledged capabilities in planning, coordinating and implementing activities related to institutional turnaround programmes
- Certificates / Diploma / Courses in relevant areas will add weight to the candidature
- Honors / Awards / discourses / recognized publications in relevant area will be an added advantage

## 5. Knowledge and Other Skills

- Strong interpersonal and networking skills
- Experience of policy and process design, operations development and management in the domain of education
- Excellent knowledge of latest technologies, trends and best practices in instruction at scale
- Experience in providing evidence-based, outcomes-oriented programme management and technical support, including training, operations research and large-scale programme monitoring
- Demonstrated ability to manage staff/ consultants / operations in the States and managing large

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teams - technical, operations and administrative

- Fluency in written and spoken English and Hindi